

Para Hills High School Parent Visit Policy

Parents are vitally important partners with school staff in the education of young people.

At Para Hills High School, the leadership, teaching and support staff work with parents closely in order to support each student's well-being, learning and their transition into their desired post – school pathway.

Parents are welcome to come to the school for a whole range of reasons including:

- To meet with teachers about their son or daughter's learning program
- To meet with a range of staff members concerning their son/daughter's health or well-being, personal or family issues
- To attend special assemblies, student performances, sporting events
- To be involved in course counselling interviews with their son or daughter
- To organise paperwork and/or payments for school fees or other student activities
- To resolve any issues that have arisen between students or staff and students or a complaint they may have about how the school has managed an incident or aspect of the school
- To meet with other parents for example, for Governing Council meetings, Year 8 Parent Night, Aboriginal Parent Group meetings.

In most cases, parent visits will be at agreed times, however sometimes circumstances will mean that a parent will drop into the school unannounced. In those circumstances, school staff will try their best to accommodate the parent's requests.

Parents must report first to the front office on any visit to the school. Front office staff will contact the relevant staff member, who will meet the visitor in the front office. This applies to all visitors to the school.

Where a student's parents do not reside together, each parent is able to visit the school for the reasons mentioned above. School staff will provide information such as newsletters and student reports to each parent as per agreements made at the time of enrolment and within any legal orders.

School staff will not organise a time for a parent to visit a son or daughter, who does not reside with them. Such meetings will need to be organised out of school hours.

Approved by Para Hills High School Governing Council on 21 May 2014.